

# **Air Program Fact Sheet 3 • Revocation of Air Permits**

## **Applying for a Registration Permit**

*September 2006*

This Fact Sheet provides information for owners and operators of facilities that want to apply for a Registration Permit.\*

In order to be granted coverage under the Registration Permit, all previously issued permits and orders must be revoked. This is necessary to avoid having different requirements in different permits. Most existing air permits and orders are tailored to an individual facility and contain source specific requirements. These specific requirements are not included in the Registration Permit. Instead, the Registration Permit is a standardized permit that has general terms and conditions that apply to all facilities that are covered under the permit.

### **IS YOUR FACILITY ALREADY COVERED BY ONE OR MORE AIR PERMITS?**

- If the answer is yes, all your facility's previously issued air pollution control permits and orders must be revoked when your facility is covered under a Registration Permit. Before applying for a Registration Permit, please follow these steps:
  - 1) Make sure your facility is eligible for a Registration Permit.\*\*
  - 2) Submit a written request to the DNR to review your permits and orders. The Revocation Form is available at <http://dnr.wi.gov/org/aw/air/apii/regpermits.html> under Fact Sheets and Forms. DNR will determine if these permits can be replaced with the more general conditions in the Registration Permit.
  - 3) Apply for the Registration Permit after you are notified that your facility's permits and orders can be revoked. Your permits and orders will not actually be revoked until your facility is officially covered under the Registration Permit. This ensures that you do not operate your facility without a valid permit.
- If the answer is no, you should make sure that you are eligible for the Registration Permit and then submit the Registration Permit application.

### **WHY DO THE PERMITS AND ORDERS NEED TO BE REVOKED?**

- Existing permits and orders need to be revoked so that facilities are covered under a single air permit document. This alleviates confusion regarding the facility's requirements.
- Most existing air permits and orders contain source specific emission limits. A source specific emission limitation is a limit that applies only to an individual facility based on its specific operations. These specific limits are not included in a Registration Permit. Registration Permits have general terms and conditions to ensure that they are useful for as many companies as possible.

### **WHY WOULD A PERMIT OR ORDER NOT BE REVOKED?**

- If your facility's permits or orders contain requirements that need to be enforceable through an individual permit or order, or if your facility is ineligible for a Registration Permit, the Department would not be able to revoke the permits or orders under this procedure. Some examples of conditions or situations that would make your permits or orders irrevocable are:
  - Non-allowed NSPS.
  - Limits less than 25 tpy set to meet offsets.
  - A non-allowed MACT standard.
  - Existence of judicial orders.

\* A Registration Permit is a standardized operation permit for use by facilities with low actual emissions.

\*\* Eligibility requirements are included as Appendix A to the Revocation Form available on the Registration Permit Website.

For more information on Registration Permit eligibility and the Revocation Form go to <http://dnr.wi.gov/org/aw/air/apii/regpermits.html>. If you are interested in having a permit revoked but do not plan on applying for a Registration Permit, these are not the procedures to follow. Your DNR Air Contact can help you request a revocation of permits for reasons other than applying for coverage under the Registration Permit.

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### HOW DO I MAKE MY REQUEST?

- Wisconsin Administrative Code requires that requests to revoke an air permit must be submitted to the Department in writing. To request your permit and order revocation, please do the following:
  - Use the Revocation Form available on DNR's Registration Permit Website <http://dnr.wi.gov/org/aw/air/apii/regpermits.html> to request your revocation. You will need to list all the air pollution control permit and administrative order numbers that have been issued to your facility.\*
  - Mail the original completed and signed revocation form plus one copy to: Bureau of Air Management, P.O. Box 7921 – AM/7, Registration Permit Revocation Request, Madison WI 53707-7921. You will receive confirmation email of receipt of your request.\*\* Keep a copy for your records.

### WHAT HAPPENS NEXT?

- If all of your permits are revocable, State rules require a 21 day notification period where the Department notifies you and other interested parties in writing of our intent to revoke your permits. After the 21 day notification period is over, you will receive a letter from the Department telling you that your permits are revocable and that you may now apply for coverage under the Registration Permit..
- Once we receive your Registration Permit application, we will verify your eligibility and issue you coverage under the Registration Permit while simultaneously revoking your existing permits. We will not actually revoke your permits and orders until the Registration Permit coverage is granted.
- If we notify you that one or more of your permits or orders cannot be revoked, your existing permits will remain in effect.

### FOR MORE INFORMATION

Please contact: Kristin Hart at (608) 273-5605 or [Kristin.Hart@wisconsin.gov](mailto:Kristin.Hart@wisconsin.gov) or checkout our website at <http://www.dnr.wi.gov/org/aw/air/apii/regpermits.html>

**DISCLAIMER** —This document is intended solely as guidance and does not contain any mandatory requirements except where requirements found in statute or administrative rule are referenced. This guidance does not establish or affect legal rights or obligations and is not finally determinative of any of the issues addressed. This guidance does not create any rights enforceable by any party in litigation with the State of Wisconsin or the Department of Natural Resources. Any regulatory decisions made by the Department of Natural Resources in any matter addressed by this guidance will be made by applying the governing statutes and administrative rules to the relevant facts.

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\* For help in finding out what your FID number is or what your old air permit and order numbers are:  
- Search the List of Permits on the web at [http://dnr.wi.gov/org/aw/air/permits/APM\\_toc.htm](http://dnr.wi.gov/org/aw/air/permits/APM_toc.htm)  
- E-mail or phone your Regional Air Contact. <http://dnr.wi.gov/org/aw/air/staff/amstaffdir.pdf>  
- E-mail or call Kristin Hart, Registration Permit Air Contact, (608) 273-5605, [Kristin.Hart@dnr.state.wi.us](mailto:Kristin.Hart@dnr.state.wi.us).  
\*\*Please be sure to include your e-mail address in Item #5 of the Revocation Form.